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1954

THIRTY-SIXTH ANNUAL REPORT
OF THE
STATE VOCATIONAL SCHOOL FOR GIRLS
HELENA, MONTANA

JULY 1, 1954

STATE OF MONTANA

STATE BOARD OF EXAMINERS

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Hon. Arnold H. Olson
Hon. S. W. Mitchell

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Attorney-General
Secretary of State

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Horace Dwyer
Clarence Popham

Cut Bank, Montana
Kalispell, Montana
Butte, Montana
Great Falls, Montana
Reserve, Montana
Miles City, Montana
Anaconda, Montana
Corvallis, Montana

LOCAL EXECUTIVE BOARD

Mrs. Vernon Cooper
Mrs. I. W. Choate
Mrs. Paul Kropp

Billings, Montana
Helena, Montana
Choteau, Montana

VOCATIONAL SCHOOL PERSONNEL

Administrative

Ruby A. Miller
Annette L. Lewis
Nell McKnight
Eunice Bishop

Superintendent
Field Visitor
Business Manager
Part-Time Assistant Superintendent
and Grade Teacher
Clerk-Typist and Relief Matron

Maintenance

Martin VanDiest
Brice Vercellin
Joe John

Engineer
Commissary and Grounds
Handy-Man - Helper

TO THE HONORABLE GOVERNOR AND
THE STATE BOARD OF EDUCATION

GREETINGS:

It is my duty and privilege to submit to you the Annual Report of the State Vocational School for Girls for the year beginning July 1, 1953 and ending July 1, 1954.

POPULATION REPORT

Admitted since school opened in 1920 - 962.

Yearly Report	July 1, 1953	Oct. 1, 1953	Jan. 1, 1954	April 1, 1954	July 1, 1954
Enrollment	69	67	66	67	71
Resident	20	32	37	49	31
Parole	33	27	22	11	27
Absent (Vacation work and AWOL)	16	8	7	7	13

July 1, 1954--36 girls admitted since July 1, 1953. Compared to 25 admitted during the previous year that represents a 44% increase in new girls this fiscal year.

County	Number		
Big Horn	1		
Cascade	2		
Custer	1		
Dawson	2		
Deer Lodge	1		
Fergus	4		
Flathead	2	12 years	2
Gallatin	4	13 years	2
Glacier	2	14 years	10
Hill	2	15 years	8
Lake	3	16 years	11
Pondera	2	17 years	3
Richland	1		
Roosevelt	1		36
Rosebud	3		
Valley	1		
Yellowstone	4		
	36		
		Grades when admitted:	
Living with parents	12	4th Grade	1
Other family, relatives, foster home, etc.	10	5th Grade	1
Living with mother and stepfather	5	6th Grade	6
Living with father and stepmother	1	7th Grade	6
Living with father	4	8th Grade	6
Living with mother	4	9th Grade	10
		10th Grade	5
		12th Grade	1
	36		36

Monies collected from the counties at the rate of 50¢ a day for girls' keep and turned over to State Treasurer to be placed in the General Fund #101.

July 1953	765 Days	\$382.50
Aug. "	668 "	334.00
Sept. "	962 "	481.00
Oct. "	979 "	489.50
Nov. "	1,104 "	552.00
Dec. "	999 "	499.50
Jan. 1954	1,126 "	563.00
Feb. "	1,178 "	589.00
Mar. "	1,498 "	749.00
Apr. "	1,490 "	745.00
May "	1,582 "	791.00
June "	729 "	364.50

1953-1954	13,080 Inmate Days of Care	\$6,540.00
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During the year there were 13,080 care-days, for which we turned in to the State Treasurer \$6,540.00 to be placed in General Fund #101.

REHABILITATION THROUGH HOME CONTACTS

Our Field Visitor travelled 12,680 miles through the state to contact parents, relatives, schools, clinics, courts, welfare offices and other agencies.

The 197 visits made by Miss Annette Lewis included visits to girls on parole or placement as well as homes of new girls.

This distance seems rather out of line until you consider how far one travels to contact places in the most eastern, most northern and most western part of a state the size of Montana.

Our contacts with the homes make for a better feeling among the relatives of the girls. Communities seem to change their attitudes toward the girls who have been committed to the school when they know what we are trying to do and something about our program in general.

When you see the homes that some of these girls have to return to when they are paroled, you cannot blame them too much for not wanting to stay. Parents complain about the girls not staying home, but I cannot see what there is in some of these homes to make them want to stay around home. This looks like a problem for the communities to work out.

We have had the finest cooperation from Probation Officers, Police Officers and Judges.

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PRESIDENT APPEALS TO PARENTS IN REARING THEIR CHILDREN

President Eisenhower has appealed to the parents of the nation to prevent crime through more careful upbringing of their children. The statement was made in a message to the National Exchange Clubs, sponsors of National Crime Prevention Week, February 14 to 20.

The President said that the nation should concentrate on attacking the problems of crime where it will do the most good for the country's future--"in the up-bringing of today's children."

He said: "Let us study the means of avoiding parental neglect; let us stimulate a greater parental awareness of the children's need for sympathetic understanding, for friendly association, for wholesome diversion.

"And let us supplement the effort of American parents," he continued, "by providing the nation's children with the opportunity for developing their interests in worthy activities under trained personnel."

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JUVENILE COURT DELINQUENCY CASES REACH ALL-TIME HIGH

Reason for Montana's increased enrollment:

Reports for 1953 sent in by juvenile courts throughout the country to the Children's Bureau show that juvenile delinquency has risen again, for the fifth consecutive year.

A preliminary estimate made from the reports so far received places the number of children brought to the courts because of delinquency in 1953 at about 435,000. This is a new all-time high, exceeding the previous high of 400,000 cases dealt with during World War II.

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MEDICAL AND HEALTH SERVICES FOR 1953-1954

PHYSICIAN:

New Admissions examined	36
Treatments and Examinations	153
Surgery - Pregnancy	1
Appendectomy	1
Tonsilectomy	1

SPECIAL SERVICES:

X-Ray - arm	1
Stitches in cut arm	1
Observation	2
3 to Mental Hygiene Clinic for Aptitude Tests	3
Testing and Counseling Service Montana State College	4
Warm Springs - Admission	1
Galen Sanitarium - Admission	1
Nose Specialist - Treatments	1

Total Hospital Bills \$444.40

OPTOMETRIST:

Examinations	28
Glasses Prescribed	22
Repairs on Glasses	13

Costing \$315.25

DENTISTRY:

Examinations and Treatments, including extractions and fillings	128
Dentures and partial plates	4

Costing \$840.00

These expenses are very difficult to estimate in making out a yearly Budget. Some years we have more pregnancies. Some years more cases of Trench Mouth, Athlete's Foot, etc. We have had no epidemics. Whenever a girl has a cold she is treated with quinine, and required to gargle with Zonite or Peroxide. She is put to bed and kept there until it is safe for her to associate with the group. We are fortunate in keeping the girls in a state of good health once we get them straightened out after they first arrive. The pitifully neglected state in which most of them arrive is really a problem until we clean them up and, through right habits of living, show them the happy way to exist.

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EDUCATIONAL DEPARTMENT

School opened last fall August 31, 1953, and was out this spring May 26, 1954. We had a very successful school year.

There were 22 girls in the grade department ranging all the way from about second grade ability to eighth grade standing. There were 32 in High School. Eight girls completed the Eighth Grade. Five girls received High School diplomas. Two of these graduates are signed up for the Waves and will go to Boot Camp in Maryland in September.

We have a girl in college at Bozeman. She is taking Nurse's Training. She entered the Spring Quarter and is working this summer to help with her expenses this winter. She has done very well and has really surprised her family as well as the rest of us.

In addition to the regular academic subjects, we teach ballet, square dancing, first-aid, tap-dancing, beauty culture, child-care, baby-sitting and stress all phases of homemaking, especially cooking and sewing. Art work, including leather carving, was enjoyed by a few of the girls who had talent for creative work. Nearly every girl is taking some form of music, either piano, voice or instrumental. Our Drum Corps and Orchestra furnished many hours of pleasure for those who performed and those who listened. We made tape recordings of selections by the Drum Corps, orchestra and glee club. Six of the girls who prepared declamations for the State High School Contest were given a chance to hear their voices on the tape recording. This helps to correct tones, diction, and inflection when improvement is necessary. All were thrilled to hear their own voices.

Eleven girls earned memberships in the National Thespian Society and were installed and initiated by Helena High and Cathedral High Students. The installation ceremonies were held here at the school. Refreshments were served and all had a very enjoyable evening. We took movies of the Initiation Ceremonies.

Field Trips to Airport to study first hand the instruments used in Weather Forecasting were taken by the classes in General Science. Other trips, panning gold, studying the various types of soil erosions and land formations were taken by classes in World Geography.

A Style Show was given at a special Assembly the end of the year to model the dresses made in the sewing classes. Music for the show was furnished by the music department.

Educational movies in connection with the various subjects were shown throughout the year on Wednesday. The entertainment movies were shown each Friday evening. The old-time serial that proved to be hair-raising and gory has been replaced by a travelogue, which the girls enjoy and find very educational. Since making this change and taking more care in the selection of the very best in 16mm movies, we find all of the Housemothers attending and really finding pleasure in viewing them.

Tape recordings and movies on file in the office are fine records of the achievements of girls.

Seniors:

The class of 1954 had looked forward to the day they would be Seniors. The first item of business was to find enough money to cover expenses. Our five Senior girls earned \$28.25 picking potatoes in the Valley. They would have earned more if the potatoes had held out. Mrs. L. C. Fredregill, their sponsor, went with them on the potato-picking project and reported that they worked faithfully. Miss Lewis helped them with a Christmas card selling project which cleared \$51.70.

These monies were used for the purchase of Senior Rings, graduation pictures and invitations. In addition, the class of '54 presented a walnut dictionary stand

to the school. We are making this a sort of tradition for the Seniors to leave something for the school to remember the class by. This idea is principally to instill in the girls the desire to serve others and not always be the ones on the receiving end.

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REPORT OF THE BUSINESS OFFICE

When the Vocational School for Girls was moved from Miles City to its present site in Helena Valley, and its books were set up, one fund was made to take care of all money and it was deposited in one bank in Helena. The girls' ledger was kept in the office to take care of all money the girls received and all money disbursed for their needs. As the school grew in population, this girls' account became quite an item in the business working of the school and there was no way to differentiate between the girls' money and the school's money, after it was all deposited in the bank. Miss Miller and her business manager asked the assistance of Mr. McCoy, State Auditor, in remedying this very unsatisfactory situation. In March of this year the girls' account and the school's account were separated. All the money in the girls' account was deposited in the Union Bank, in Helena; and the school money, or contingent fund, was left in the First National Bank. Miss Lewis has charge of the distribution of the girls' funds. She does all of the personal shopping for the girls; she takes the girls to town and supervises their own personal shopping as much as possible. She keeps an account in her office of all money received and all money disbursed in this student account. At the close of the month she checks her books with those in the business office.

Mrs. Louise Brewer, who has been assisting in the business office for the past four years, has resigned as of the first of September. Miss Elaine Hoover has accepted the position and will assist in the work in the business office and act as stenographer for Miss Miller and Miss Lewis.

For a number of years all of the papers and documents have been stored away in one room of Adair Cottage in various paper boxes and cartons. Through Donable Property we have been able to buy a number of filing cabinets and we have purchased book binders during this past year. We have the girls' records all systematically filed and all claims filed in these cabinets in this storage room. All requisitions and purchase orders have been put in these binders in systematic order. This will make the finding of old records much simpler.

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FINANCIAL STATEMENT

Showing the condition of the books of the VOCATIONAL SCHOOL FOR GIRLS at the close of business on June 30, 1954.

VOCATIONAL SCHOOL FOR GIRLS

JUNE 30, 1954

521-1	General Administration	- General Appropriation	\$99,205.00
521-2	General Administration	- P. E. R. S.	1,284.50
521-3	General Administration	- Teachers' Retirement	562.00
521-6	General Administration	- Fire Escapes	5,000.00
521-5	General Administration	- Repair to Adair Building	10,000.00
			<hr/>
			116,051.50

521-1	Expenditures to Date	- General Appropriation	103,125.65
521-2	Expenditures to Date	- P. E. R. S.	1,254.88
521-3	Expenditures to Date	- Teachers' Retirement	446.92
521-5	Expenditures to Date	- Repairs to Adair	15.20
521-6	Expenditures to Date	- Fire Escapes	2,652.40
			<hr/>
			107,495.05

11	General Administration	- Operation	30,029.90
13	General Administration	- Rprs. & Rpls.	25.34
21	Educational System	- Operation	19,665.22
23	Educational System	- Rprs. & Rpls.	291.91
21-A	Farm	- Operation	3,200.85
31	Physical Plant	- Operation	14,680.49
33	Physical Plant	- Rprs. & Rpls.	2,171.99
41	Subsistence		29,065.98
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			99,131.68

12	General Administration	- Capital	106.94
22	Educational System	- Capital	229.48
32	Physical Plant	- Capital	9,292.99
			<hr/>
			9,629.41
			<hr/>
			108,761.09

521-1	Expenditures to Date		
521-2	Expenditures to Date		
521-3	Expenditures to Date	107,495.05	
521-5	Expenditures to Date		
521-6	Expenditures to Date		
625-1	Trading Accounts	1,058.62	
72	Claims Pending	207.42	
		<hr/>	
			1,266.04
			<hr/>
			107,495.05

Cost of Operation		\$99,131.68
Inmates' Days	13,098	
Per Capita Cost		7.5684

TRIAL BALANCE

Showing the condition of the books of the VOCATIONAL SCHOOL FOR GIRLS at the close of business on June 30, 1954.

VOCATIONAL SCHOOL FOR GIRLS

JUNE 30, 1954

		DR.	CR.
11	General Administration - Operation	\$ 30,029.90	
12	General Administration - Capital	106.94	
13	General Administration - Rprs. & Rpls.	25.34	
14	General Administration - Inventory	2,935.06	
21	Educational System - Operation	19,665.22	
22	Educational System - Capital	229.48	
23	Educational System - Rprs. & Rpls.	291.91	
24	Educational System - Inventory	5,888.96	
21-A	Farm - Operation	3,200.85	
31	Physical Plant - Operation	14,680.49	
32	Physical Plant - Capital	9,292.99	
33	Physical Plant - Rprs. & Rpls.	2,171.99	
34	Physical Plant - Inventory	475,710.67	
41	Subsistence - Operation	29,065.98	
521-1	General Administration - General Appropriation		\$103,125.65
521-2	General Administration - P. E. R. S.		1,254.88
521-3	General Administration - Teachers' Retirement		446.92
521-5	General Administration - Repair to Adair Building		15.20
521-6	General Administration - Fire Escapes		2,652.40
528	Income Due from Counties		6,540.00
54	Lease of Land		700.00
611	Cash in Office	98.68	
612	Cash in Bank (contingent account)	234.17	
612	Cash in Bank (students' account)	883.97	
625	Accounts Receivable	26,588.35	
625-1	Accounts Receivable - Special	257.40	
628	Remittance to General Fund	6,511.00	
63	Advance by State Treasurer	636.37	
72	Claims Pending		207.42
73	Inmates' Deposits		871.26
74	Contingent Fund		128.26
75	Due State of Montana		636.37
8	Surplus		512,003.03
8-A	Gain and Loss	75.67	
		<u>628,581.39</u>	<u>628,581.39</u>

Respectfully submitted by

Ruby A. Miller, Superintendent
Vocational School for Girls

